



SAFE START SCHOOL

WILLPOWER-INITIATIVE-SUCCESS-EMPATHY

SMOKING POLICY

DATE OF POLICY	10/5/2024
REVIEW DATE	10/5/2025
WRITTEN BY	Grace Speakman
APPROVED BY	Rachel Duffy

Smoking Policy

This document is to be used in conjunction with the Health and Safety Policy and Disciplinary Procedures Policy. It is an important document and must be strictly adhered to.

Smoking at Work Policy

Introduction

At Safe Start School, we value the health and welfare of all within our community as a key priority.

We believe that a healthy and safe environment is important in terms of physical well-being and is also a vital factor in promoting emotional health, which in turn will affect the raising of standards.

It is important to us that our policy and approach to smoking and the use of e-cigarettes (vaping) should reflect changing social attitudes, and actively reflect and support our goals for effective and lasting drugs education.

In developing our school's policy on smoking, we have sought to:

- Build on our commitment to community well-being
- Reinforce our drug education aims
- Reflect LA policy
- Meet DfE guidelines
- Comply with the law on smoking in public places

Aims of the Policy

The policy seeks to:

- Guarantee a healthy working environment and protect the current and future health of employees, members and visitors
- Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- To comply with Health & Safety Legislation and Employment Law
- Raise awareness of the dangers associated with exposure to tobacco smoke
- Take account of the needs of those who smoke and to support those who wish to stop

Restrictions on Smoking

In accordance with law on smoking in public places, Safe Start School will not allow smoking or vaping in any of its buildings and notices to this effect are displayed at all entrances to the school.

It is the policy of our School, that smoking or vaping will not be allowed anywhere on the school premises, including the surrounding outside areas.

Smoking is not permitted in vehicles or any vehicles being used on school business.

The school will also not permit smoking or vaping at any off-site activities, or during educational and other visits.

The above applies to everyone involved with the school community in any way:

- Employees
- Students
- Voluntary helpers
- Governors
- Visitors
- Outside contractors working on-site
- Anyone attending an outside letting

As a school we believe that everyone connected with us has a responsibility to be actively involved in the implementation of our no-smoking policy, and to assist in taking all necessary and appropriate steps to ensure its full implementation.

Roles and Responsibilities

Head teacher - It is the responsibility of the Head teacher to implement the school no smoking policy and to ensure that all staff are aware of policy and how to deal with any reported incidents.

The Head teacher reports to the governing body/proprietor about the No Smoking Policy and its effectiveness on request. The Head teacher ensures that all children, parents and visitors know that smoking or vaping is not allowed in school.

Staff - All staff take the issue of smoking seriously. Staff members are expected to inform visitors of the no smoking policy and will intervene where smoking is seen or reported. However, they are not expected to enter into any confrontation, which may put their personal safety at risk. They keep their own records and report these to the Head teacher.

Staff - Those staff who choose to smoke/vape should only do so during their allocated breaks and must ensure that they are away from the school premises, so that they are not potentially visible to any student or visitors. On return, we ask that staff do their best to ensure that they do not smell of smoke and that their smoking or vaping items are kept safely away from students and visitors.

Staff - Employees and other individuals representing the school must also be aware of their responsibilities when working away from the school buildings and grounds.

Governing Body/Proprietor - The Governing Body/Proprietor support the Head teacher in all attempts to ban smoking or vaping within our school grounds. This policy statement makes it very clear that the governing body does not allow smoking to take place in our school.

Children - The children are required to learn of the health risks associated with smoking and to understand that smoking or vaping is not allowed within our school.

Disciplinary Action

Any persons who smoke on the premises will be asked to extinguish their cigarette, stop using their ecigarette and/ or leave the premises. Staff and pupils that breach the no smoking policy will be disciplined appropriately.

Smoking Cessation Support

The NHS Stop Smoking Service offer programmes of smoking cessation support for staff to include group, individual, behavioural and telephone support. Details of local smoking cessation clinics can be found on the [Quit Smoking NHS website](#).

Monitoring and review

The Head teacher, who reports to governors/proprietors about the effectiveness of this policy on request, monitors this policy on a day-to-day basis.